

Rules on the funding acquisitions process within Inprodat

(accepted by the 2024 Annual General Meeting)

The following rules are passed not as part of the statutes, but supplementing the statutes:

1. We want Inprodat to have an active life as an organization. Bids for funding to the benefit of Inprodat are therefore very welcome as long as they align with the organizational aims.

2. In order to manage the acquisitions process (not the project funding itself, but the path toward project funding), Inprodat e.V. creates a bid management committee, composed of:

- a) The treasurer (Schatzmeister/in);
- b) One delegate of the revisions committee (Revisionskommission);
- c) One delegate of the gender equality committee (GEC).

The delegates under b) and c) must be members of the respective committees. The members of the bid management committee must treat all information obtained in this role confidentially and are not to disclose it in any way other than mandated by the law, the Inprodat e.V. statutes, or the present rules.

3. At proposal writing stage, only the bid management committee needs to be informed, and only the bid management committee needs to approve of a proposal so that it can be submitted on behalf of Inprodat. An unanimous vote in favour is needed for the proposal to count as approved. The committee can decide on more detailed rules and expectations on what is needed and how any principal investigators should seek its approval.

4. Only subsequent to proposal submission, information about the proposal is disclosed to the association at large in the form of a fact sheet (maximum three pages). The bid management committee can decide on more detailed rules about the factsheet.

5. At grant agreement preparation stage, the process is handled by the executive board (geschäftsführender Vorstand), who must treat any information obtained through this role confidentially, jointly with the principal investigator(s) representing Inprodat in the proposal. Approval of the grant agreement, the consortial agreement, and similar documents is decided by the executive board with a simple majority. The treasurer serves as the LEAR for European proposals and as the main signatory or other similar role for other proposals.

6. Within one month after signature of the grant agreement or failure of the process, the association at large is informed of the outcome. The project and the all funds from the project, except for maximally 50% of the foreseen overhead (indirect cost), are managed directly by the principal investigator(s) in line with the statutes and under the authority of all the association's organs that are responsible for this according to the statutes.